

Hisega Meadows Water Inc.
Board of Directors Meeting
January 6th, 2014

Members Present: Ron Brown, Larry Deibert, Norm Tschetter, Craig Fischer, Randy Smart
Staff Present: Scot Licht, Keith Lau, Lona Lau
Guests: Byron Schulz

Operators Report: Scot made mention that he might be looking at taking some vacation time in the future. Water usage in December was reported a little on the low side (500k). He submitted a couple of invoices for reimbursement for dues and subscriptions the water company is involved in.

Manager's Report: Keith reported that everything seems to be going "smoothly and quietly." There are a few delinquent water users outstanding but they are ones who usually pay every two months instead of every month.

Treasurers Report: Reviewed by the board, a motion to accept by Randy and seconded by Craig, motion passed on a unanimous voice vote.

Last meetings minutes were reviewed by the board members and without modification, Craig made a motion to accept, Randy seconded, motion passed on a unanimous voice vote.

Larry presented the following schedule from Ron Bengs for the Phase 1 Project:

Schedule of events for Phase 1 Project

Jan. 10	Provide final review drawings to HMWI
Jan. 15	Submit to DENR following HMWI review
Jan. 20-31	Review by DENR
Feb. 5	Advertise
Feb. 12	Advertise
Feb. 19	Advertise
Feb. 26	Advertise
Mar. 6	Bid Opening
Mar. 10	HMWI Board Meeting: Review Certified Bid tab; Engineer recommendations award; motion to award contractor and which alternates
Mar. 14	DENR approves the Bid tab
Mar. 20	Issue formal Award notice
Late March	Contractor provides required Documents: Insurance papers, Agreement
End of March	Notice to Proceed
Early April	Construction Begins

Due to the tight timetable, the March Board meeting will be held March 10 (the second Monday) to make the motion to award the contract.

Outstanding invoices: On a motion by Ron and a second by Norm, Advanced Engineering's invoice in the amount of \$ 11,341.36 was accepted for payment and passed on a unanimous voice vote of the board.

BH Elec Coop has indicated upgrading the lines near the water pit at no cost to the water company. Randy will be asking for quotes to install the necessary switching equipment to allow the use of a

