

Members present:

Randy Smart (2014) 431-2000
Craig Fischer (2014) 209-2623
Larry Deibert (2015) 343-3942
Ron Brown (2016) 343-2999
Norm Tschetter (2016) 348-3003
Water System Operator – Scot Licht 348-056
Water Company Manager – Keith Lau 390-2963
Bookkeeper – Lona Lau 390-2962

Operators Report – Scot stated that all seems to be operating smoothly. He did request that something be done with the pit road to enable chlorine to be delivered. It was suggested that a load of gravel be stockpiled along the road for such icy situations. He did visit recently the Rapid Valley Water System and tour their treatment facilities and methods. Although that system is 9000 members strong compared to less than 200 in our system, it was food for thought for future expansion and upgrades.

Managers Report – Keith stated that all is running smoothly, calls are minimal. He has completed a spreadsheet template for keeping track of membership and their water usage. He will e-mail the report each month to the President; this will provide a backup as well as being included in the monthly Board packet.

Bookkeepers Report – Lona furnished members with the most recent financial reports and it was moved by Craig and seconded by Randy to accept the report, the vote was unanimous to accept. Norm asked if some of the funds could be put into an interest bearing account; this will be put on the agenda for the next meeting.

Minutes of January 2014 minutes – the minutes were approved by the board on a motion by Randy and second by Craig, unanimous approval.

Larry furnished and discussed the latest bill from Advance Engineering and advised us that we are in an overage situation regarding engineering on the system upgrades and improvements. Advanced Engineering will produce an out of scope report for our review by next meeting. It was moved by Ron and seconded by Norm to pay Advance's latest invoice in the amount of \$15,646.48, vote was unanimous. It was also moved by Ron and Seconded by Norm to pay Bangs, McCullen their latest invoice in the amount of \$ 785.78, unanimously passed.

Randy Smart presented the proposal from American Electric, Inc., in the amount of \$2,562, to install a 3-phase 200 amp manual transfer switch at the pit. By having the switch installed, a portable generator could be hooked up in the event of a future power outage. Randy made motion to accept the proposal, seconded by Craig; unanimously passed.

HMWI member, Byron Schulz, injected several comments and suggestions regarding the wording and intent of several documents relevant to membership in the water company and the fees and definitions of fees associated thereto. After much discussion concerning the

wording and needing to focus efforts on the system upgrades pending over the next several months, the board tabled any further action on these matters until the June meeting. A committee will be formed during the June 2 meeting with the intent to review and update membership documents, definition of fees, terms, etc. and present a new proposed membership certificate letter for the Board's action at the August meeting.

The above referenced tabling of further action on the membership certificate letter until June 1st. was moved by Randy and seconded by Craig, 3 in favor, one abstention; the letter in question is attached to these minutes as a starting point for the future committee.

A motion was made by Ron and seconded by Randy to adopt a rule requiring any Board meeting guest to log their intent to present an item for Board action, at least one week before the meeting, the motion was adopted on a unanimous vote.

It was moved by Ron and seconded by Norm that the board can go into executive session at any time as long as it follows applicable statutes and rules by the state, passed unanimously.

A discussion was conducted with Golden West and some options were offered by Golden West to possibly reduce monthly costs in the future.

It was moved by Larry and seconded by Randy to reimburse staff .56 a mile or the going IRS rate for company travel in personal vehicles. They will be required to keep records of said mileage for reimbursement.

The board went into Executive Session for 20 minutes to discuss personal matters, staff and guests were dismissed for the session.

The board came out of Executive sessions and being no further business, the meeting was adjourned.

The next board meeting will be held Thursday, March 6th following bid openings at CIC, 2771 Plant Street, Rapid City.

Respectfully submitted,

Ron Brown
Secretary/Board Member
Hisega Meadows Water Company, Inc.