

Hisega Meadows Water, Inc.
Board of Directors Meeting
August 11th, 2014 @ 6:30 PM
Johnson Siding Firehall

Ron Brown (2016) 343-2999
Larry Deibert (2015) 343-3942
Mick Blumer (2017) 605 – 310-9630
Norm Tschetter (2016) 348-3003
Craig Fischer (2017) 209 – 2623
Keith Lau (staff) 390-2963
Scot Licht (staff) 348-0560

The monthly meeting began promptly at 6:30 PM, there were no guests present, Keith and Lona Lau were not present (family matter out of town).

The meeting started with a short report by Scot, he stated the contractor of phase one has so far nicked the line three times, the water being shut off each time while repairs were made. We talk about the ramifications of that happening and addressed those later in the meeting. Scot also stated that the Relay failed in the Pit and he is down to his last relay. Scot has ordered a relay on line but we will need to address this matter again shortly as the relay is no longer made.

Lona was not present but had provided a copy of the financial report; after review, it was adopted on a motion by Ron and second by Norm, vote was unanimous. We talked about including the project income and costs on the regular p/l report and decided on a motion by Ron and second by Craig to change accounting for these items to a reserve account to handle income and expense items related to the construction, making our normal p/l look more accurate without these extraordinary items. Unanimously passed by members.

Two sets of prior minutes were discussed, the special session held for the public hearing and the last regular board meeting (both from June 25). The hearing minutes were moved for adoption by Ron and seconded by Craig, Unanimous approval. The regular June minutes were moved by Norm and seconded by Mick for passage, vote was unanimous.

There were no outstanding invoices to discuss for either Advance Engineering or Bangs McCullen, etal. Larry noticed mistakes on the new rate charts and will correct; new ones will be printed for use starting with September 1st readings. Our arrangement with Golden West concerning office telephone answering services was discussed and it was moved by Norm and seconded by Craig to go back to the way it used to be: all calls will come to the office phone with an answering machine for calls after hours or if Keith or Lona are not available. No calls will go through the Golden West answering service, motion passed unanimously.

Overtime pay was discussed for staff and on a motion by Norm and second by Mick, it was moved to have the staff keep track of their extra hours, submit same to the board for approval at normal hourly rated. Passed Unanimously.

We talked about changing the times and date of the monthly meetings and it was moved by Ron and seconded by Norm to hold out monthly meetings on the second Monday of each month, same time, same place, passed unanimously.

We discussed interruptions in service and how we will handle same in the future. On a motion by Norm and second by Ron, staff will be instructed to notify the membership as such: In the event of interruption of service, the office staff will **immediately** place a call to our roto call vendor and state **“there has been an interruption in service and we expect service to be restored in ___ hours. In case of further delays, you will be notified accordingly. If water is available, please use conservatively in the mean time, thank you”**. It was passed unanimously.

Larry will finish a draft of the language concerning user agreements, certificates, etc. and furnish each of us with a copy to review.
A final vote on the CBU box will be taken next meeting, in the mean time, Larry will gather the details, costs, etc. for our review.

Being no further business, the meeting was adjourned at 7:52 PM.

Ron Brown
Secretary
Hisega Meadows Water, Inc.