

Hisega Meadows Water, Inc.  
Board of Directors Meeting  
September 12, 2016 @ 6:30 PM  
Johnson Siding Fire Hall

BOARD OF DIRECTORS	(term)	(phone)	STAFF	(phone)
Larry Deibert-President	(2018)	343-3942	Scot Licht-Operator	393-5892
Mick Blumer-Vice President	(2017)	605-310-9630	Keith Lau-Manager	390-2963
-Secretary			Lona Lau-Bookkeeper	342-2254
Craig Fischer-Director	(2017)	519-1837		
Norm Tschetter-Treasurer	(2019)	348-3003		

Motion by Norm to have Ron Brown fill out this year's position that Bob Laurenti held. Second by Mick. Motion passed unanimously.

Approval of Minutes: Motion made by Mick; seconded by Norm to approve the August 15 & 29, 2016 minutes. Motion passed unanimously.

Water Operator's report: Scot reported a quote from Hawkins for 4 new containment tanks for a total of \$1,411. Motion by Norm; seconded by Craig to approve Hawkins quote. Scot applied for and received a waiver for IOC (inorganic chemical) so we only need to run the test every 3 years instead of yearly.

Manager's report: Keith reported everything working well. Provide new membership letter to Lona. From Bob Barkley's property line the service line was extended 20'; a flush valve was installed along with a curb-stop. The bill from Alan Sage was \$3,974.39 for materials; the labor & equipment charges were \$4,651.45 for a total cost of \$8,625.84 HMWI sent a check for \$287.30 to Bob Barkley to cover costs that should have been billed to HMWI.

Keith has not received any additional proposals from other backhoe operators during the past month. Norm made a motion to increase the Phase 3 budget from \$45k to \$47k; motion seconded by Craig. Motion passed unanimously. Keith stated that Ken Moss requested a report be given at the next West Dakota Water Development Board meeting on Oct. 12 as well as requesting funds to build a clear-well structure. Mick will discuss both items with Ken Moss since both Mick & Larry will be out of town on October 12. HMWI Board needs additional time to put together a proposal requesting funds for a clear-well structure.

Bookkeeper's report: Lona presented the August treasurer's report which was passed unanimously by the board on a motion by Mick and second by Norm.

A meeting still has not been scheduled between Quinn Construction, Advanced Engineering & HMWI. Keith & Norm checked five valves and send an e-mail to Larry with the condition of each of the five valves; three were approved with two needing corrections. Ron Bengs checked the two valves in question, one needs correction work by Quinn while the second was found to function properly.

Mick made a motion to send letter to Quinn and Advanced Engineering stating that we would keep all the retainage due Quinn and Advanced Engineering for an estimated total of \$53k. We would then close out the contract and HMWI would take responsibility for completing the remaining corrections. A decision needs to be communicated to HMWI by the end of September. HMWI needs to approve any contractors that Quinn or Advanced Engineering would propose to finish the corrective work.

This letter would be sent to DENR for their approval prior to sending the letter to the contractors. Need to send a cover letter explaining time frames. Craig seconded the motion. Motion passed unanimously.

Mick's status report on the new pump house:

Completion should occur prior to the end of September without doing any seeding this fall. Erosion control needs to be placed to prevent soil from being washed into the creek.

Norm made motion to pay Jeff Lau \$150 for painting the inside of the new Pump House; Mick seconded. Motion was approved.

Discussion about preparing a Rules & Regulations document for each of the HMWI members. A recent policy approved will be included in the Rules & Regulation document:

Policy for disturbed areas: HMWI will level the area after digging has occurred and spread grass seed along with giving a \$10 credit (which covers the cost for 2500 gallons of water); the responsibility for watering the disturbed area is the homeowner's.

Larry will check at with the County concerning the recording of the three Jack Sanders (C&J Sanders) parcels in the name of Hisega Meadows Water. Also, finding out what it would take to merge C & J Sanders and HMWI into one corporation instead of the two. Do we want to leave our non-profit status of a 503(c)12? HMWI purchased all the stock from C&J Sanders. Larry will report at the next board meeting.

Being no further business, the meeting was adjourned at 9:47 PM, next regular board meeting will be 8:00 AM October 22, 2016 same time, same place Respectfully submitted,

Larry Deibert  
Acting Secretary

Follow-up Board Meeting at the Pump House site on September 14, 2016  
Members in attendance: Mick Blumer, Craig Fischer, Norm Tschetter

Mick made a motion to revise the motion he made at the Sept. 12 Board meeting with Craig seconding. All three Board members in attendance were in favor with Larry in agreement with the revised motion, at a later time. The revised motion stated the following:

The proposal to Quinn Construction & Advanced Engineering will be for the actual amounts needed to complete the corrections for Phases 1 & 2 instead of the total retainage amounts being held. The letter provided to Advanced Engineering is attached showing a deduction of \$24,536.90 to Quinn Construction's invoicing and a deduction of \$3,954.91 to Advanced Engineering invoices for a total deduction of \$28,491.81 necessary to fix all remaining problems.

After receiving an agreement letter from Ron Bengs on September 19, it was agreed that we would not have a meeting on October 22 but would wait until November 14 to have the next monthly Board meeting.

Respectfully submitted,

Larry Deibert,  
Acting Secretary