

**Hisega Meadows Water, Inc**  
**MINUTES--Monday---Sept. 11, 2017—6:30 PM**  
**Johnson Siding Fire Station**

**Present:** Rick Schurger VPres.(2020), Craig Fischer Treas.(2020), Randy Smart Sec. (2019), Ron Gordon-Director-(2019), Penny Kieser Director(2020), Scott Licht-(staff), Keith Lau (staff), Lona Lau (staff), Pam Anderson (staff) , 1 Member, and 2 guest speakers.

Rick Schurger called the meeting to order at 6:32 PM.

**Minutes** for Aug 14th, 2017 were reviewed. Randy Smart motioned to approve them. Craig Fischer seconded. Minutes were approved.

**Minutes** for Aug 15th, 2017 Special Member meeting were reviewed. Ron Gordon motioned to approve them. Penny Kieser seconded. Minutes were approved.

**Operator's Report:** Scott reported that the new and 4<sup>th</sup> transducer and the system have been operating on automatic for the last 4 days. BH Electric Co-op power surges, lightning etc. have been cause of malfunction. We now have many surge and lightning protections in place and continue to work with REA and Temtech. Will continue to monitor. Discussion was held on whether to remit the payment approved to Temtech last month. Keith was instructed to release it.

**Sage Water Works Smart Water Meters Presentation:** Rick introduced Marilee and Alan Sage. Marilee explained the benefits and operation of their remote-reading Kalmstrup Smart Water Meter. Handouts and estimates were given to Board members and Keith, and a Q&A session followed.

**Manager's Report:** Keith reported about his research for the investment of \$200K (Member Deposits) currently in savings. Interest rates for low-risk CD investments from several banks were essentially the same. Discussion of the monthly operating expenses, total debts, and pending needed repairs and costs was held. Also discussed was the 25% Water Loss report and the \$54K in funds required by our loans. Advantages to having auto meters to give an accurate figure for water use, discover leaks, payment of bills online and the investment involved was held. Randy Smart and Rick Schurger will research for other meter companies to get a bid. Investment of savings funds was tabled to next month.

Discussion was held about the shut-off/turn-on fees in the new Rules and Regulations and the avoidance of the monthly \$85 fee. See (R&R Sec 4.C). Keith reported that member had paid the monthly fee. Board decided that R&R was clear and will review R&R next month.

**Bookkeeper's Report:** Lona reported that we need to have new signature cards signed by President and Treasurer. Next week, Randy Smart and Craig Fischer will meet with Keith to sign the cards. After review, Randy Smart motioned to approve the Treasurer's Report and Balance Sheet. Penny Kieser seconded. Motioned carried unanimously.

**Unfinished Business:**

**Big Piney Road Fix:** Rick and Randy have talked to Ray Brown and will finalize plans to repair the road with sugar rock. Also, they were able to locate his turn-off valve and meter. Scott will see if he can locate the leak and curb stop and recommended that water be turned off. They will report back to the Board next month.

**Bills on the Pit Building:** Craig Fischer remitted two invoices for \$146.98 and \$1235.41 for grass seeding and concrete work. Ron Gordon motioned to approve payment. Penny Kieser seconded. Motion passed unanimously.

Mick Blumer remitted an invoice (as the Board had requested) for \$642 for equipment rental and reimbursable expenses. Randy Smart motioned to approve payment. Penny Kieser seconded. Motion passed unanimously.

**Election of Officers:** Ron Gordon motioned to select Randy Smart as the designated president. Craig Fischer seconded. Motion carried unanimously. Randy Smart motioned to select Penny Kieser as the designated secretary. Ron Gordon seconded. Motion carried unanimously.

Pam was instructed to send minutes to all Board members.

**Digitization/Protection of HMWI Plans and Documents:** Randy proposed that we buy a 6-gun safe to store hard copies in the pumphouse. Est. cost \$500. Keith and Lona were charged with digitizing the records we have for a thumb drive and it would be put in a safe deposit box and updated regularly. Penny Kieser offered to help with digitizing records. Further discussion on digitizing, waterproofing and fireproofing records was tabled until next month.

**Website Committee Report:** Pam submitted a summary of the work of the committee. She asked for clarification of what the Board wanted. Board felt committee should provide menu of service and Board will recommend what will be on the website. Further discussion was tabled to next month.

With no further business, Ron Gordon motioned to adjourn. Seconded by Craig Fischer. Meeting was adjourned at 8:43 PM.

Respectfully submitted  
Pam Anderson