

Hisega Meadows Water, Inc.  
Board of Directors Meeting – January 14, 2019 @ 6:30 PM  
Johnson Siding Fire Dept.

**Present:** Randy Smart (2021); Rick Schurger, V-Pres. (2019); Craig Fischer, Treas. (2020); Ron Gordon, Director (2020); Scott Licht-Manager/Water Operator; Larry Deibert, Bookkeeper/transcriber

**Absent:** Penny Kaiser, Sec. (2019)

**Guests:** None

Randy called the meeting to order at 6:26 PM.

**Operator/Manager's Report:** DECEMBER 2018 MANAGER/OPERATOR REPORT

12-3-18 New Filters 29 days, 819,200 gallons

12-3-18 Water Sample @ Scot Licht residence

12-24-18 New Filters: 21 days, 612,600 gallons

12-26-18 Installed new turbidity meter tubing, new bulb in #2 Hach turbidity meter, removed all 4 turbidity meters, disassembled and cleaned. Calibrated all 4 turbidity meters.

We pumped **911,245 gallons in December**

Dwight worked 5 days in December.

December was uneventful and other than loosing prime numerous times, everything worked properly. Before I clean the turbidity meters next year, I would like to install a water heater in the pit along with a new sink faucet. It is very difficult to clean the meters in cold water and we can't use any soap in the sink because of the danger of it infiltrating our intake gallery. The heater would only need to be a very small one and would only need to be plugged in several time a year when hot water is needed. Perhaps a tank-less water heater would be the ticket. Perhaps Randy could offer insight on which would be better.

Our Water Distribution Testing Requirements for 2019 are the bare minimum and require only 15 low cost tests totaling approximately \$279.00.

3 days of training will take place in March

**Bookkeeper's Report:** Rick made a motion to approve the Treasurer's Report; Ron seconded. Motion carried unanimously.

**Minutes:** The December 10, 2018 minutes were reviewed. Ron made motion to approve the minutes; Craig seconded. Minutes were approved unanimously.

**Old Business:**

**Solar Lights for Storage Unit/Building:** Mike Chase with BH Electric is looking for a way to provide a rate below the quoted \$1,020 to hook-up the power to the pole near the storage shed. Randy should know more by the February meeting.

**Surety Bond for Excavation within the Public Right-of-Ways:** Kathy Johnson from First Western Insurance Company was contacted by Randy concerning providing a \$5,000 Surety Bond. Scot talked with the County to find out what type of Bond would be needed; Scot will get more information before the next meeting.

**Summit Road Signs Cost:** Scot placed the order with Summit for all the road signs needed.

**HMWI Letterhead:** Scot had 100 sheets printed with the HMWI letterhead.

**New Business:**

**Water Heater & Sink for Pit:** Scot thought a 110-V, 20 gallon hot water heater would be sufficient for the pump house. Scot was told to pick-up the water heater and have it installed.

**Misc. Items:**

Discussion items put forth by HMWI Manager & HMWI Bookkeeper (request to consider a change to the Rules & Regulations at the June Members meeting): 1) What action to take with members that refuse to pay late fees even after receiving notice that they are due per the “Rules & Regulations?” 2) Clarification about “Late Fees;” the Rules & Regulations seem to indicate a \$10 late fee no matter how late the payment is received. Larry will e-mail a copy of the latest “Rules & Regulations” to Scot and the Board members to review and recommend any changes at the February board meeting.

Larry made a recommendation as Bookkeeper to put at least \$200,000 into a short-term Certificate of Deposit to get a higher interest rate. Rick made a motion that Randy & Craig would check into where HMWI could get the best rates and then put \$200,000 into one CD and \$50,000 into a short term (less than 12 months) CD. Ron seconded the motion. Motion was approved unanimously.

Being no further business, Ron made a motion to adjourn; seconded by Rick. Meeting adjourned at 7:25 PM

The next regular board meeting will be 6:30 PM, Monday, February 11, 2019 at the JSFSD.

Respectfully submitted,

Larry Deibert, Transcriber