

Hisega Meadows Water, Inc.
Board of Directors Meeting – February 11, 2019 @ 6:30 PM
Johnson Siding Fire Dept.

Present: Randy Smart (2021); Rick Schurger, V-Pres. (2019); Penny Kaiser, Sec. (2019), Craig Fischer, Treas. (2020); Ron Gordon, Director (2020); Scott Licht-Manager/Water Operator; Larry Deibert, Bookkeeper/transcriber

Absent:

Guests: None

Randy called the meeting to order at 6:30 PM.

Operator/Manager's Report: JANUARY 2019 MANAGER/OPERATOR REPORT

1-7-19 went to Piedmont to pick up 30 gal of chlorine. It is too slippery at the pit to get a Hawkins Chemical truck there for delivery. I will probably need to pick up both alum & chlorine again if we don't lose the ice on the road by mid-February.

1-7-19 Water sample at Stepanek's.

1-16-19 New filters. 23 days, 676,700 gallons.

1-27-19 Creek riled up. Dwight left pump off all night.

Dwight back washed 8 days in January.

I got the bond application back from the insurance company and it is ready to be filled out and signed by an officer.

Signs are in at Summit Signs & I will pick them up soon.

January was uneventful, everything worked as it should.

For the pit water heater project, I have the faucet, Water Heater and expansion tank picked out. I will purchase them soon. It looks like a 19-gallon A.O. Smith water heater from Lowes about \$269.00, a faucet from Lowes about \$ 51.00 – \$ 89.00, and an expansion tank at Menards for about \$ 50.00.

A slightly less expensive faucet at Menards did not appear to be a quality faucet even though it was a name brand.

When I get all the parts I will probably have Precision Plumbing install them.

Pumped 909,703 gallons in January.

Bookkeeper's Report: Ron made a motion to approve the Treasurer's Report; Craig seconded. Motion carried unanimously.

Minutes: The January 14, 2019 minutes were reviewed. Rick made motion to approve the minutes; Penny seconded. Minutes were approved unanimously.

Old Business:

Power for Storage Unit/Building:

BH Electric will be hooking-up the power to the pole near the storage shed on 2/12/19 at a cost of \$1020.

Surety Bond for Excavation within the Public Right-of-Ways: Kathy Johnson from First Western Insurance Company provided an application to Scot for a License & Permit Bond in the amount of a \$5,000 Surety Bond. The application needs to be completed and then provided to First Western Insurance.

Summit Road Signs Cost: Scot placed the order with Summit for all the road signs needed. The signs are at Summit and Scot will pick-up on Tuesday, 2/12/19. Scot will also pick up some empty sand bags.

New Business:

Purchase of Certificates of Deposit: A \$50,000 11-month CD with a 2.25% APY (early withdrawal penalty of 3 months interest = \$281.25) and a \$200,000 17-month CD with a 2.40% APY (early withdrawal penalty of six months interest = \$2,400) were purchased at First Interstate Bank.

Rules & Regulation Revisions: The following changes were suggested:
Larry & Scot will put together their comments along with some information from Ron Gordon concerning recommended changes and e-mail a copy to all Board Members before the March meeting.

Manager/Operator Timesheets: Randy suggested that Scot fill out timesheets, which would give a better idea of time required to perform the duties of the Manager/Operator. Scot needs to provide information about how much time is spent doing certain tasks without accounting for every minute.

New Storage Unit Shelving: Randy asked if any shelves have been built & installed in the new Storage Unit? Scot has not put together any shelves in the storage unit. Scot suggested getting some of the heavy duty shelving from Sam's.

Misc:

Being no further business, Ron made a motion to adjourn; seconded by Penny. Meeting adjourned at 7:57 PM

The next regular board meeting will be 6:30 PM, Monday, March 11, 2019 at the JSFSD. Larry will be out of town for the month of March. Larry worked with Denise Kohama to get her familiar with the spreadsheet so she could make the entries and deposits for March. Ron Gordon will also be absent from the March meeting.

Respectfully submitted,

Larry Deibert, Transcriber