

Hisega Meadows Water, Inc.
Board of Directors Meeting – January 13, 2020 @ 6:30 PM
Johnson Siding Fire Dept.

Present: Randy Smart, President (2021), Rick Schurger, V-Pres. (2022); Craig Fischer, Treas. (2020); Jane Russell, Sec. (2022); Ron Gordon, Director (2020); Scott Licht-Manager/Water Operator;

Absent: Larry Deibert - transcriber

Guests: None

Randy called the meeting to order at 6:30 PM

Operator/Manager's Report: December 2019 Manager/Operator Report

12-3-19 Water sample at Jack Sander's House

11-25-19 Sent Holli Telford a Disconnect Notice.

12-4-19 received a call from Holli Telford that was nothing but screaming and profanity. I spent days e-mailing her proof of what she owed even though I know she had the information. I have 85 pages of information for each board member detailing interactions with Holli since day 1.

12-6-19 I shut off Holli Telford's water. I had a Sheriff's Deputy on hand just in case.

12-10-19 I sent Holli Telford a letter telling her that a fellow water customer that does not know her offered to pay Hisega Meadows Water \$1035.00 to bring her current on her water bill and pay her membership deposit in full. I told her Hisega Meadows Water would accept this generous offer if Holli Agreed to a number of simple conditions. (a copy of the letter is in the 85-page folder of information you will receive at the January 2020 meeting). After several day's I did not hear back from Holli so I returned the check to this generous individual and the offer is no longer on the table. I have over 40 hours into this and over 680 copies.

12-11-19 lost power at the pit. About 11:15 PM. I shut the pump off for the night.

12-14-19 Chlorine pump shut off during Backwash. I reset it.

12-18-19 I applied for an Asbestos Test Waiver and a SOC Test Waiver. WE received a waiver for both. We will still need to do SOC tests but not as often.

12-20-19 – 12-23-19 installed new tubing on the Hach Turbidity Meters.

12-26-19 Installed new filters. 19 days, 682,500 gallons.

12-26-19 I cleaned & calibrated all 4 Hach Turbidity Meters. Having hot water in the pit made the job much easier.

Dwight worked 7 days in December and had 15 re-certification training hours (every 3 years). We pumped 989,152 gallons in December

Bookkeeper's Report:

Ron made a motion to approve the treasurer's report, Jane seconded the motion. Motion passed unanimously. CD Renewal rate is 0.33% at First Interstate; Savings acct is 0.6%. The funds from the 11 Month CD were not invested in another CD but were deposited in the HMWI Checking Account.

The Board reviewed the "Overdue account report." Two were caught up by January 13 and the other two need to have shut-off notices mailed to them.

Minutes: The December 9, 2019 minutes were reviewed. Ron mentioned the following correction: “At the December meeting Ron made a motion to increase the Bookkeeper’s salary to \$450/month; Craig seconded the motion. The motion passed unanimously.” This correction/addition has been added to the December minutes. Ron made a motion to approve the minutes as corrected; Craig seconded the motion. The corrected minutes were unanimously approved.

Old Business:

Remote Reading Water Meters:

The cost for changing to a remote reading water meters was discussed and tabled until next month but the costs looks manageable.

Ron & Rick presented a preliminary written communication, which could be sent out to the members concerning costs & how the members will be affected by the installation of remote reading water meters. Various comments were made concerning the document. A revised document will be presented at the January meeting. Membership must approve the spending of funds before the Board could proceed with implementing the remote reading water meters. No additional costs will be incurred by the Members if the remote reading water meters are installed.

Rick and Randy will modify the written communication to the Membership and get the Post Cards sent out. The Following is the proposed information for a mailing to all the HMWI Membership:

Greetings HMWI Member

We are trying to gauge interest in moving to a new metering system with remote reading of meters and conventional style billing. The meters in place have long past their lifespans and need to be replaced. Additionally, technology has passed us by. New systems allow remote readers to record water usage and download the data to a billing software system. This means no more reading the meter and filling out the self-billing cards every month. The hardware for the system is similar to the equipment used by the City of Rapid City, is reasonably priced, and stocked by a local supplier.

The data would be collected by a subcontractor, and billing sent out. No new employees would be needed. The cost of the system improvements is estimated at \$129,000 with an eleven-year return on investment.

We anticipate no raises in water rates or additional cost to the membership for the new system. Additionally, the new meters will give us a better picture of water usage.

The membership must have a chance to vote on the implementation of this plan. We have been working on this for more than a year. Please mark the enclosed ballot and return the ballot by ?DATE?. Ballots received after this date will not be counted

Sincerely,

Your Water Board

Status of Member Accounts:

The new tenant of the old Fireside Restaurant has made the water payments since they started business.

Holli’s water was shut off on 12/04/19; she has threatened to sue the HMWI Board and Hisega Meadows Water, Inc. since her water was shut-off. Rick thought about notifying HMWI insurance firm but decided to hold off until a lawsuit is filed.

New Business:

The HMWI Manager & Board need to strictly follow the “Rules & Regulations” consistently with all Members. Any Member that fails to pay their water fees within the time period specified in the “Rules & Regulations” need to have their water shut off.

Based on the HMWI By-Laws and the HMWI Rules & Regulations, Rick made a motion that Holli Telford not be allowed back on the HMWI water system in the future and directed the HMWI Manager to not accept any future application from Holli. Ron seconded the motion. Motion passed unanimously.

The Board directed Scot to send a certified letter as well as a letter by regular mail providing a disconnect notice to Escalante & Wingle by January 13.

Being no further business, Rick made a motion to adjourn; Ron seconded. Meeting adjourned at 7:37 PM; the next regular board meeting will be 6:30 PM, Monday, February 10, 2020 at the JSFSD.

Respectfully submitted,
Larry Deibert, Transcriber

Special Board Meeting by e-mail; January 22, 2020

Request for Approval of TFS Invoice from Bookkeeper:

E-mail message: “Hi Board, I received the attached invoice after I returned; it is above the \$1500 limit that I can pay without Board approval. The Due Date is 2/09/20, which is prior to the February Board meeting of 2/10/20.”

Four Board Members did a “reply all” acknowledging their approval by January 23, 2020, to pay the TFS Invoice.